

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, June 1, 2022 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell - Chairman, Emily Barton – Secretary/Treasurer, Wanda Coburn - member. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:36 p.m.
2. Gena Norvell made the motion to approve the minutes from the February 23, 2022 meeting. Second by Emily Barton. Motion carried unanimously.
3. Emily Barton then presented the Treasurer's Report with a checking account balance of \$175,551.88 as of May 31, 2022. Gena Norvell made the motion to approve the Treasurer's Report as presented. Second by Wanda Coburn. Motion carried unanimously.
4. Byron Bitner then presented the Financial Audit year ending 2021 to the Board. After some discussion, Wanda Coburn made the motion to approve the Financial Audit year ending 2021 as presented. Second by Emily Barton. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments from February 24, 2022 – May 15, 2022. Gena Norvell made the motion to approve all bill payments as presented. Second by Emily Barton. Motion carried unanimously.
6. Byron Bitner then presented to the Board the changes made by the Chief Appraiser per Sec. 25.25b of the Texas Property Tax Code.
7. Byron Bitner then presented to the Board the proposed budget and salary estimates for 2023. (See Attached copy).
8. There were no public comments.
9. Wanda Coburn made the motion to adjourn the meeting at 1:47 p.m. Second by Emily Barton. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer